



## **Greetings Community Partner!**

We are delighted to announce that after a two-year hiatus, Families Helping Families of NELA will host the 7<sup>th</sup> Annual Touch-A-Truck Trick or Treat event this fall! We have certainly appreciated the support from all who reached out with us over that break to connect with us regarding this event. Though we may have been delayed, we are even more excited to bring this event back to make it BIGGER & BETTER.

Heralded as one of the premier, family-friendly events for NELA, Touch-A-Truck offers a unique opportunity for children to explore and have a hands-on experience with various vehicles and equipment, including public service, emergency, utility, construction and many more. Children will also have a chance to meet the men and women who serve and protect our community. With the support of our partners, kid-friendly activities and community vendors have made this event a fun outing for the entire family.

This wonderful event will be hosted on:

**Saturday, October 19th, 2024, at the IKE Hamilton Expo Center from 10am to 3pm.**

### **Attendance**

We are excited about the buzz and anticipation building for the return of this awesome event, which has previously attracted over 3,000 attendees and over 100 participating businesses and agencies.

### **Vendor Opportunities**

We would like to invite your agency or organization to participate in this event. There is **NO** Vendor fee. If you are willing to participate, we kindly ask that you arrive at least 1 hour early for set-up. Please bring a **table, tent, games,** and any **handouts** that may be beneficial to the families. This is a festive pre-Halloween event, so we encourage you to wear costumes as well! Also, please complete the attached **vendor commitment form** representing your agency or organization and return at your earliest convenience.

### **Event Impact**

Families Helping Families of NELA is a part of a statewide network of family-directed resource centers serving families in all 12 parishes of Northeast LA who have children or adults with developmental disabilities. Touch-A-Truck offers the opportunity to bring awareness to the issues impacting 1 in 10 families in NELA, as well as to provides funding for our programs and crisis fund. More importantly, it builds upon our mission to help create more inclusive communities everywhere that people with and without disabilities live, work, and play.

Thank you in advance for your continued support and willingness to participate. We look forward to seeing you at the IKE!

See you soon,  
Stacey Guidry, Executive Director

**Please RSVP by October 11, 2024.**

**For additional information or assistance:**  
318-361-0487 or email [sbrown@fhfnela.org](mailto:sbrown@fhfnela.org), [kcausey@fhfnela.org](mailto:kcausey@fhfnela.org),  
[hmillier@fhfnela.org](mailto:hmillier@fhfnela.org) , [sguidry@fhfnela.org](mailto:sguidry@fhfnela.org)



**Contact Information:**  
5200 Northeast Road  
Monroe, LA 71203  
318-361-0487 or fax 318-361-0236

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## Vendor Commitment Form

### General Event Information

**Event:**

Date: Saturday, October 19, 2024

Location: IKE Hamilton Expo Center 501 Mane St. West Monroe, LA 71203

Event Time: 10am-3pm

Set-up: 9am on day of event for vendors.

Weather policy: Event is scheduled rain or shine.

Tear-down: Will be permitted once the public has left the grounds (approximately 3pm)

**Company/Organization** \_\_\_\_\_

**Contact Name** \_\_\_\_\_

**Email** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **ZIP** \_\_\_\_\_

### Name of Individuals staffing the event.

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_